

**RESOLUTION NO. 16-2021**

Introduced by Christine Crawford

**A RESOLUTION RATIFYING THE CITY MANAGER'S EXECUTION OF AN APPLICATION FOR A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) ON BEHALF OF THE CITY OF HURON FOR PLANNING, DESIGN AND/OR CONSTRUCTION OF WATER FACILITIES; AUTHORIZING THE CITY MANAGER TO ACCEPT AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT AGREEMENT; AND AUTHORIZING AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN.**

**WHEREAS**, the City of Huron seeks to upgrade its existing water facilities; and

**WHEREAS**, the City of Huron applied for a Water Supply Revolving Loan Account (WSRLA) on March 1, 2021 for the planning, design and or construction of water facilities; and

**WHEREAS**, the Ohio Water Supply Revolving Loan Account requires the government authority to pass legislation for application of a loan and the execution of an agreement as well as designating a dedicated repayment source; now therefore,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:**

**SECTION 1.** That the City Manager, on behalf of the City of Huron, be and is hereby retroactively authorized to apply for a WSRLA loan (and any and all such applications are hereby ratified by Council), and is further authorized to sign all documents for and enter into a Water Supply Revolving Loan Account with the Ohio Environmental Protection Agency and the Ohio Water Development Authority for planning, design and/or construction of water facilities on behalf of the City of Huron.

**SECTION 2.** That the dedicated source of repayment will be the Water Capital Projects (603) Fund.

**SECTION 3.** That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

**SECTION 4.** That this Resolution shall be in full force and effect from and immediately after its adoption.

ATTEST:   
Clerk of Council

  
Sam Artino, Mayor

ADOPTED: 09 MAR 2021



**Division of Environmental & Financial Assistance (DEFA)  
Office of Financial Assistance (OFA)**

50 West Town Street, Suite 700, Columbus, Ohio 43215  
Ph: 614.644.2798 [www.epa.ohio.gov/defa/ofa](http://www.epa.ohio.gov/defa/ofa)  
E-mail: [defamail@epa.ohio.gov](mailto:defamail@epa.ohio.gov)

***This nomination must be completed in its entirety***

The following checklist highlights the information that is necessary for Ohio EPA review the project and to help us prioritize project schedules. We request that you submit the following with the nomination form:

**Nomination Checklist**

- ☐ For **Planning loans**, submit a scope of services and/or an A/E agreement.
- ☐ For **Design loans**, submit the applicable project planning information along with the scope of services and/or an A/E agreement.
- ☒ For **Construction loans**, submit the project planning information as well as any Basis of Design documents and/or Preliminary Engineering Reports.

**In addition to the items above, the following are required for all project nominations:**

- ☒ A copy of Legislation authorizing current water and sewer rates/tap-in fees. For WSRLA loans, please include both water and wastewater information. *Note: To obtain a loan from Ohio EPA, the Borrower is required to pledge the user revenues derived from the ownership and operation of their system as the security instrument for repayment of the loan.*
- ☐ Documentation supporting creation of Water and Sewer District (for new districts).
- ☒ Submit a location map of the project area. The map should be either a 7.5 minute USGS topographic map that shows all the project features or a more detailed property map that shows all the project details.
- ☒ Additional documentation requested or required within the application itself. Failure to do so may impact your project's ranking.

Once signed and dated, please submit this complete form along with the abovementioned documents to: [defamail@epa.ohio.gov](mailto:defamail@epa.ohio.gov)  
**Please include the loan applicant and project name in the subject line.**

**ONLY electronic submittals will be accepted.**

**\*\* PLEASE NOTE: Regardless of the number of nominations/re-nominations an Entity submits, there will only be ONE auto-response from the DEFAMail submission box.**



**Division of Environmental & Financial Assistance (DEFA)**  
**Office of Financial Assistance (OFA)**  
**WPCLF/WSRLA Nomination Form**

*This nomination must be completed in its entirety*

**1.0 Program Funding Selection**

Please indicate what type of project funding is needed. *A selection must be made for the nomination form to be reviewed.*

- |   |   |             |
|---|---|-------------|
| <input type="checkbox"/> <b>Wastewater</b>                | <b>Water Pollution Control Loan Fund (WPCLF)</b>        |             |
| <input type="checkbox"/> <b>WPCLF Re-Nomination</b>       | If known, provide the WPCLF number. (Ex. CS39XXXX-XXXX) | <u>CS39</u> |
| <input checked="" type="checkbox"/> <b>Drinking Water</b> | <b>Water Supply Revolving Loan Account (WSRLA)</b>      |             |
| <input type="checkbox"/> <b>WSRLA Re-Nomination</b>       | If known, provide the WSRLA number. (Ex. FS39XXXX-XXXX) | <u>FS39</u> |
| <input type="checkbox"/> <b>HSTS</b>                      | <b>Household Sewage Treatment System (HSTS)</b>         |             |

**2.0 Borrower's Information**

Entity (County, City, Village, or District): City of Huron

County: Erie PWS ID: OH2201011 DUNS#: 46467361 System Population: 7,149

Population served by the Project: 7,149

**3.0 Project Name and Description**

Project Name: Huron WTP Tube Settler Improvements HAB

*In the box below, please provide a brief description of the project for which you are requesting funding.*

This project is for the installation of tube settlers in the existing settling basins to optimize treatment per the HAB General Plan. A building will also be built over the tube settlers to allow for better operation for the basins

**4.0 Funding Type, Estimated Project Amounts, and Proposed Loan Award Date**

Enter an estimated loan award date and amount. This date should be the 1<sup>st</sup> of the month in which the loan will be awarded. The estimated loan date will autofill the Project Schedule on TAB 5. **\*\*NO loans are awarded in November** and December loans are awarded on the 2<sup>nd</sup> Thursday of December. For HSTS project, enter the amount of principal forgiveness requested in the estimated loan amount column.

	Estimated Loan Award Date (month/year)	Estimated Loan Amount
<input type="checkbox"/> Planning Loan		
<input type="checkbox"/> Design Loan		
<input checked="" type="checkbox"/> Construction Loan	<u>Jul-21</u>	<u>\$2,750,000.00</u>
<input type="checkbox"/> Household Sewage Treatment Systems		

**5.0 Available Programmatic Discounts**

*Please consider our project for the following interest rate discount (construction loans only):*

**Wastewater Discounts:**

- |   |   |
|---|---|
| <input type="checkbox"/> Water Resource Restoration Sponsor Program (WRRSP) |   |
| <input type="checkbox"/> Back-up Power                                      | Construction projects are eligible to receive up to \$50,000 in principal forgiveness for back-up power costs.  |
| <input type="checkbox"/> Household Sewage Treatment Systems                 | Local Health Districts are eligible for up to \$150,000 in principal forgiveness for HSTS repair and replacement.                                     |
| <input type="checkbox"/> Nutrient Reduction Discount                        | The WPCLF is offering 0% interest rate funding for projects that reduce nutrients at WWTPs. Nominations may be submitted throughout the program year. |
| <input type="checkbox"/> Regionalization Discount                           | The WPCLF is offering 0% interest rate funding for regionalization projects.  |
| <input type="checkbox"/> Other: (Specify)                                   |   |

**Drinking Water Discounts:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Harmful Algal Bloom (HAB) Discount | The WSRLA is offering 0% interest rate funding for HAB projects. Nominations may be submitted throughout the program year.   |
| <input type="checkbox"/> Regionalization Discount                      | The WSRLA is offering 0% interest rate funding for Regionalization projects.   |
| <input type="checkbox"/> Per- and Polyfluoroalkyl Substances (PFAS)    | The WSRLA is offering 0% interest rate funding for PFAS projects. Nominations may be submitted throughout the program year.  |
| <input type="checkbox"/> Lead Service Line Replacement                 | The WSRLA is offering principal forgiveness for LSL replacement projects. Nominations may be submitted throughout the program year. Funding is only available until June 2022. |
| <input type="checkbox"/> Other: (Specify)                              |  |

## 6.0 Contact Information

Please designate the best contact by checking the box next to the contact options listed below. This will aid our office in assisting you should there be any project questions.

### ☐ Borrower's Authorized Representative

Name	Matthew Lasko	Title	City Manager
Address	417 Main Street		
City	Huron	Zip	44839
Telephone	419-433-5000	Cell	
Email	Citymanager@cityofhuron.org		

### ☐ Borrower's Additional Contact (If different than Borrower's Authorized Representative)

Name		Title	
Address			
City		Zip	
Telephone		Cell	
Email			

### ☐ System Operator

Name	Jason Gibboney	Title	Water Superintendent
Address	500 Cleveland Road W/10 Water Works Drive		
City	Huron	Zip	44839
Telephone	419-433-9502	Cell	
Email	jgibboney@cityofhuron.org		

### Consulting Engineer

Name	Thomas Borck	Title	Vice President
Firm	Poggemeyer Design Group		
Address	1168 N. Main Street		
City	Bowling Green	Zip	43402
Telephone	419-352-7537	Cell	
Email	BorckT@poggemeyer.com		

## 7.0 Source of Pledged Revenues

To obtain a loan from Ohio EPA, the Borrower is required to pledge the user revenues derived from the ownership and operation of their system (i.e. user charge system) as the security instrument for the repayment of the loan. It can also be used as the dedicated source of repayment. The user revenues, after deductions for the operating and maintenance and previous debt obligations, must be able to support the repayment of the loan. However, unless prohibited by law, the Borrower can also choose any of the following as a dedicated source of loan repayment, with the user rates remaining as the security.

Please indicate the intended source of loan repayment below. (More than one source can be used.)

Revenue from:

- ☒ User Charges
- ☐ General Taxes
- ☐ Assessments - Provide authorizing legislation
- ☐ Other: Indicate source \_\_\_\_\_
- ☐ Other: Indicate source \_\_\_\_\_

## 8.0 Other Funding Sources

Indicate any other loans and/or grants the entity may be securing for this project. Please include the estimated procurement date and amount.

	Est. Procurement Date	Est. Amount		Est. Procurement Date	Est. Amount
OWDA			GO bonds		
OPWC			Revenue Bonds		
CDBG			USDA-RD Loans		
ARC			Other		
			Specify Other		
			Funding Source:		



## 9.0 WSRLA Project Information

What does the project entail? (Check the applicable boxes)

### Type of Work:

- ☒ New ☐ Repair ☐ Rehabilitation ☐ Replacement ☒ Upgrade  
☐ Other (specify): \_\_\_\_\_

### Component Type:

- Source:** ☐ Well(s) ☐ Intake Structure **Treatment:** ☒ Water Plant ☐ Structure / Building  
Treatment Process(es) (specify): \_\_\_\_\_  
**Distribution:** ☐ Waterline ☐ Metering ☐ Water Storage ☐ Pump station  
☐ Other (specify): \_\_\_\_\_

### Project Description:

Briefly describe the work planned for component type checked. (Attach additional pages as needed.)

Installation of tube settlers in the existing sedimentation basins to aid in the sedimentation process. Construction of a building overtop of the existing sedimentation basins.

### What problem(s) does the project address? (Check the applicable boxes, if any)

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Public health issue(s)            | <input type="checkbox"/> Waterline breakage               | <input type="checkbox"/> Inadequate storage         |
| <input type="checkbox"/> MCL violation(s)                  | <input type="checkbox"/> Waterline undersized             | <input type="checkbox"/> Tie-in of other PWS(s)     |
| <input type="checkbox"/> Bacterial contamination           | <input type="checkbox"/> Regionalization                  | <input type="checkbox"/> No Meters                  |
| <input type="checkbox"/> Chemical contamination            | <input type="checkbox"/> Deteriorated intake              | <input type="checkbox"/> Deteriorated meters        |
| <input type="checkbox"/> Well contamination                | <input type="checkbox"/> Insufficient plant capacity      | <input type="checkbox"/> Unaccounted for water loss |
| <input type="checkbox"/> Insufficient source quantity      | <input type="checkbox"/> Plant deterioration              | <input type="checkbox"/> Distribution deterioration |
| <input type="checkbox"/> Insufficient pressure             | <input type="checkbox"/> Disinfection residual violations |   |
| <input checked="" type="checkbox"/> Other (specify): _____ | HAB/Enhanced Settling                                     |   |

Please describe the specific problem(s) and how the project will address it in basic terms. Attach project planning information that describes in detail all of the checked boxes for all design and/or construction projects.

The City has experienced high demands over the past two years. The tube settlers will allow for more efficient settling at high flows and aid in the settling process to combat harmful algal blooms. A building over the basins will allow for better operation of the sedimentation process.

## 10.0 Water Rate Information

Is public drinking water currently provided to residents in the proposed project's service area? Yes

If Yes, attach a copy of the Water and Wastewater Rate Ordinances, Resolutions, current rates, and user charges. Be sure to specify the basis (i.e., ft<sup>3</sup> or 1,000s of gallons) as well as the billing period (i.e., monthly or quarterly). If water users are not charged, explain:

## 11.0 General Plan Application Information

Has the general plan been submitted to Ohio EPA?	<u>Yes</u>	If Yes, Date:	<u>12/15/2017</u>
Have detailed plans been submitted to Ohio EPA?	<u>Yes</u>	If Yes, Date:	<u>4/22/2019</u>
Has Ohio EPA approved detailed plans?	<u>Yes</u>	If Yes, Date:	<u>7/3/2019</u>

## 9.0 WPCLF Required Environmental Information

Do any of the following apply to your project? **If so, please attach the corresponding data or information that indicates how the following items will be addressed by the project.** A detailed description of the items listed below can be reviewed in the loan nomination instructions.

- |   |   |
|---|---|
| <input type="checkbox"/> Sewage Backups*                        | <input type="checkbox"/> Failing Household Sewage Treatment Systems |
| <input type="checkbox"/> Dry Weather Overflows*                 | <input type="checkbox"/> Potential Impacts to Ground Water          |
| <input type="checkbox"/> Wet Weather Overflows*                 | <input type="checkbox"/> Potentially Impacted Surface Waters        |
| <input type="checkbox"/> Surface Water Exceeds WQS for Bacteria |   |

## 10.0 Sewage Overflow Control Information

If you checked any of the items with an asterisk (\*) in the section above then your project is intended to address public health or water quality impacts due to either dry or wet weather overflows from either sanitary sewers or combined sewers.

This project will reduce the number of backup events by 50% or more, or eliminate occurrences of backups into buildings due to inadequate capacity of sewers or equalization basins to handle flows during wet weather conditions. **Answer Question 1** \_\_\_\_\_

This project will eliminate dry weather overflows (these are not WWTP bypasses) due to inadequate capacity of sewers to carry flows during dry weather conditions from either a sanitary sewer system or a combined sewer system. **Answer Question 2** \_\_\_\_\_

This project will reduce or eliminate the volume or frequency of one or more wet weather overflows (not WWTP bypasses) by constructing separate sewers (installing new storm and/or sanitary sewers). **Answer Question 3** \_\_\_\_\_

This project will reduce or eliminate the volume or frequency of one or more wet weather overflows (not WWTP bypasses) by constructing additional storage of wet weather flow. **Answer Question 3** \_\_\_\_\_

This project will reduce or eliminate the volume or frequency of one or more wet weather overflows (not WWTP bypasses) by constructing additional treatment at combined sewer overflows (CSO) outfalls (e.g. swirl concentrators). **Answer Question 3** \_\_\_\_\_

This project will reduce or eliminate the volume or frequency of one or more wet weather overflows (not WWTP bypasses) by constructing express sewers to route sanitary flow out of the combined sewer directly to the WWTP. **Answer Question 3** \_\_\_\_\_

### Question #1: Sewage Backups in Basements or onto Streets or Properties

Number of basement/residential street/property backup occurrences due to inadequate capacity of sewers that have activated within the past two calendar years. \_\_\_\_\_

Number of expected backup occurrences due to inadequate capacity of sewers after construction of this project is completed (**must achieve 50% or greater reduction in occurrences to be awarded these points**). \_\_\_\_\_

### Question #2: Dry Weather Overflows

Number of dry weather overflow occurrences due to inadequate capacity of sewers that have activated within the past two calendar years. (**Attach a list of locations of dry weather overflows due to inadequate capacity of sewers**) \_\_\_\_\_

### Question #3: Wet Weather Overflows (indicate only one overflow point per line - attach additional info)

<u>Name/ID of sewer overflow(s) impacted by the project</u>	<u>Has this overflow been active in the past two years?</u>	<u>Will this overflow be eliminated?</u>	<u>Stream to which the sewer overflow(s) discharges</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

## 11.0 Wastewater Rate Information

Is sewer service currently provided to residents in the proposed project's service area? \_\_\_\_\_

If Yes, attach a copy of the Sewer Rate Ordinance, Resolution, current rates and user charges. Be sure to specify the basis (i.e., ft<sup>3</sup> or 1,000s of gallons) as well as the billing period (i.e., monthly or quarterly). If sewer users are not charged, explain:



## 12.0 Project Schedules for Planning, Design, Construction, and HSTS

### PLANNING SCHEDULE

1. Submit a complete Loan Application with dedicated source of repayment and draft engineering agreement with scope of planning activities to be funded through this loan (no later than 60 days prior to #3)
2. Sign loan documents and return to DEFA (no later than 15 days prior to #3)
3. We request a Planning Loan by (indicate the 1<sup>st</sup> of the Month in which Loan is requested)
4. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December – no November scheduled awards)

### DESIGN SCHEDULE

1. Submit approvable Facilities Planning information, including complete I/I Analysis (generally 120 days prior to #4)
2. Submit a complete Loan Application which should include the borrower's financial information, a certified copy of legislation authorizing the borrower to enter into a Loan Agreement with Ohio EPA and OWDA, a copy of the utility's User Charge System & Use ordinance and the engineering agreements. (90 days prior to #4)
3. Sign loan documents and return to DEFA (no later than 15 days prior to #4)
4. We request a Design Loan by (1<sup>st</sup> of Month in which Loan is Awarded)
5. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December – no November scheduled awards)

### CONSTRUCTION SCHEDULE

1. Submit approvable Facilities Planning information, including complete I/I Analysis (generally 200 days prior to #8) **12/13/2020**
2. Submit complete Permit-to-Install / Plan Approval application (if applicable), including application, review fee, detail plans, contract documents, and specifications (170 days prior to #8) **1/12/2021**
3. Submit a complete Loan Application which should include the borrowers financial information, a certified copy of legislation authorizing the Borrower to enter into a Loan Agreement with Ohio EPA and OWDA, a copy of the utility's User Charge System & Use ordinance and the engineering agreements. (150 days prior to #8) **2/1/2021**
4. Advertise for construction bids (no later than 60 days prior to #8) **5/2/2021**
5. Open construction bids (no later than 30 days prior to #8) Be sure to allow for a minimum of 60 days to award contracts **6/1/2021**
6. Submit bid information to DEFA (no later than 21 days prior to #8) **6/10/2021**
7. Sign loan documents and return to DEFA (no later than 7 days prior to #8) **6/24/2021**
8. We request a Construction Loan by (1<sup>st</sup> of Month in which Loan is Awarded) **7/1/2021**
9. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December – no November scheduled awards) **7/29/2021**

### HOUSEHOLD SEWAGE TREATMENT SYSTEM SCHEDULE

1. Submit a certified copy of legislation authorizing the borrower to enter into a Loan Agreement with Ohio EPA and OWDA **April 1st**
2. Submit a draft model construction contract document for Ohio EPA review **April 1st**
3. Submit a complete Loan Application **April 30th**

## 13.0 Preparer Information

This Application Submitted by (Name & Title): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

## 14.0 Authorized Representative Approval

To the best of my knowledge and belief, as a representative of the governing entity, all information contained in this nomination for is true and correct.

Entity's Representative: Matthew Lasko

Title: City Manager

Signature:  \_\_\_\_\_

Date: 3/10/2021  
Nomination Form Date